## A．Office of the Secretary

Tor general administration，administration of personnel benefits，salary standardization，budget operations，national accounting services，management services and for regional operations，including locally－funded projects as indicated hereunder．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．P361，524，000

New Appropriations，by Function／Project
=ニニニニニニーニニ==============================

## A．Functions

1．General Administration and Support Services

2．Administration of Personnel Benefits

3．Salary Standardization
4．Budget Operations
5．National Accounting Services
6．Management Services
7．Regional Operations
National Capital Region
Region I
Cordillera Administrative Region
Region II
Region III
Region IV
Region V
Region VI
Region VII
Region VIII
Region IX
Region X
Region XI
Region XII
Total，Functions


## B．Locally－Funded Projects

1．Budget Improvement Projects7，000，000

$$
4,000,000
$$

$$
11,000,000
$$2．Regional Budget Hearings3．Inter－Agency BudgetCoordination Projects

4．Government ProductivityImprovement Program．$1,620,000$$2,500,000$$4,120,000$5．Budget Improvement Projectsfor State Universities andColleges

$$
1,053,000
$$

$$
1,053,000
$$

6．Bicol River Basin Development Project（For eventual transfer to Regional Development Council）

$$
2,500,000
$$

$$
700,000
$$

$$
3,200,000
$$

7．Samar Integrated Rural Develop－ ment Project（For eventual transfer to Regional Development Council
Total，Locally－Funded Projects

| $1,000,000$ | 200,000 |  | $1,200,000$ |
| :---: | :---: | :---: | :---: |
| $13,335,000$ | $9,613,000$ | 355,000 | $23,303,000$ |

Total New Appropriations， Office of the Secretary

## Special Provisions

1．Budget Preparation Activities．The savings of the agencies in the Executive Branch may be used to support the activities in the preparation and printing of the National Budget and other budget documents，including staff overtime compensation at standard rates．
2．Appropriations for Specific Activities and Purposes．The amounts herein appropriated for the functions of the agency shall be used specifically for the following activities and purposes in the indicated amounts and conditions：

## Activities and＿Purposes <br> Amounts

1．General Administration and Support Services

| a．General administrative services including payment of P50，000 for extraordinary expenses． | P 29，450，000 |
| :---: | :---: |
| b．Data processing services． | 4，050，000 |
| c．Legislative services | 2，450，000 |
| d．Regional budgeting coordination services． | 2，150，000 |
| e．Frocurement services． | 11，916，000 |
| f．Payment of retirement gratuity and separation pay of national government officials and employees．．．．．．．．． | 7，953，000 |
| g．Payment of terminal leave benefits to officials and employees entitled thereto． | 3，611，000 |

$$
\begin{aligned}
& \text { P261,471,000 P 91,589,000 P. 8,464,000 P361,524,000 } \\
& \text { ニニニニニニニニニニ== =======ニ==== ============ =========== }
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$$

h. Acquisition of equipment ..... 1,900,000
Sub-total, Function 1 ..... 63,480,000
2. Administration of Personnel Benefits
a. Payment of compensation insurance premiums ..... $1,731,000$
b. Payment of national government contribution to the Health Insurance (Medicare) Fund. ..... 689,000
c. Payment of employer's share in the participation of national government employees in the Pag-I.B.I.G. Program. ..... 527,000
d. Payment of amelioration benefits ..... 20,036,000
Sub-total, Function 2 ..... 22,983,000
3. Salary Standardization
a. Implementation of the salary standardization of national government officials and employees, including grant of merit increases. ..... 5,186,000
Sub-total, Function 3 ..... 5,186,000
4.' Budget Operations
a. National government budgeting services ..... 22,590,000
b. Local government budgeting services ..... 4,450,000
c. Government corporations budgeting services ..... 4,183,000
d. Budget planning services ..... 6,550,000
e. Eoreign-assisted projects services ..... 3,625,000
f. Acquisition of equipment ..... 1,918,000
Sub-total, Function 4 ..... 43,316,000
5. National Accounting Services
a. National government financial and management information systems services ..... 11,044,000
b. Local government financial and management informa- tion systems services. ..... 3,705,000
c. .Government corporations financial and management information systems services ..... 3,816,000
d. Acquisition of equipment ..... 1,804,000
Sub-total, Function 5 ..... 20,369,000
6. Management Services


|  | VIII | IX | X |
| :---: | :---: | :---: | :---: |
| a. General administrative services................ | 1,351,000 | 1,464,000 | 1,304,000 |
| b. Budget operation and coordination services | 2,190,000 | 3,007,000 | 2,196,000 |
| c. Local government budget officers services...... | 8,860,000 | 6,559,000 | 8,012,000 |
| d. Acquisition of equipment | 108,000 | 135,000 | 110,000 |
| Sub-Total | 12,509,000 | 11,165,000 | 11,622,000 |
|  | XI | XII | All Regions |
| a. General administrative services. | 1,254,000 | 1,254,000 | 17,925,000 |
| b. Budget operation and coordination services | 2,274,000 | 2,293,000 | 32,506,000 |
| c. Local government budget officers services. | 5,943,000 | 6,825,000 | 104,282,000 |
| d. Acquisition of equipment | 80,000 | 147,000 | 2,162,000 |
| Sub-Total | 9,551,000 | 10,519,000 | 156,875,000 |
| Sub-total, Function 7. |  |  | 156,875,000 |
| Total, Functions. |  |  | P338,221,000 |

## Staffing Summary

(Amount, In Thousand Pesos)
Permanent Positions:

| Key Positions | 218 | 22,334 |
| :---: | :---: | :---: |
| Secretary | 1 | 224 |
| Undersecretary | 3 | 594 |
| Assistant Secretary | 4 | 634 |
| Director | 33 | 4,792 |
| Assistant Director | 13 | 1,716 |
| Head Executive Assistant | 1 | 132 |
| Chief of Division | 163 | 14,242 |
| Other Positions: | 3,329 | 146,974 |
| Technical | 2,615 | 129,715 |
| Administrative and Other Support Positions | 714 | 17,259 |
| Total Permanent Positions | 3,547 | 169,308 |


| Contractual and Emergency Employment |  |  |
| :---: | :---: | :---: |
| Contractual Personnel |  |  |
| Functions/Locally-Funded Projects |  | 16,424 |
| Total Contractual and Emergency Employment |  | 16,424 |
| Total | 3,547 | 185,732 |
| New Appropriations, by Object of Expenditures (In Thousand Pesos) |  |  |
| Eunctions/Locally-Funded_Projects |  |  |
| Current Operating Expenditures |  |  |
| Personal Services |  |  |
| Total Salaries of Permanent Personnel |  | 169,308 |
| Total Salaries and Wages of Contractual and Emergency Personnel |  | 16,424 |
| Total Salaries and Wages |  | 185,732 |
| Other Compensation |  |  |
| Salary Standardization |  | 5,186 |
| - Honoraria and Comnutable Allowances |  | 30,116 |
| Cost of Living Allowances |  | 13,843 |
| Terminal Leave Benefits |  | 3,611 |
| Employees Compensation Insurance Premiums |  | 1,731 |
| Pag-I.B.I.G. Contributions |  | 527 |
| Medicare Fremiums . |  | 689 |
| Bonuses and Incentives |  | 20,036 |
| Total Other Compensation |  | 75,739 |
| 01 Total Personal Services |  | 261,471 |
| Maintenance and Other Operating Expenses |  |  |
| 02 Travelling Expenses |  | 6,335 |
| 03 Communication Services |  | 6,265 |
| 05 Transportation Services |  | 200 |
| 06 Other Services |  | 27,430 |
| 07 Supplies and Materials |  | 23,000 |
| 08 Rents |  | 3,210 |
| 14 Water/Illumination and Power |  | 8,610 |
| 15 Social Security Eenefits and Other Claims |  | '7,953 |
| 17 Maintenance of Motor Vehicles Used for Official Travel |  | 6,690 |
| 19 Representation Expenses |  | 1,896 |
| Total Maintenance and Other Operating Expenses |  | 91,589 |
| Total Current Operating Expenditures |  | 353,060 |Capital Outlays33 Equipment Outiay8,464

Total Capital Outlays ..... 8,464
TOTAL NEW APPROPRIATIONS ..... 361, 524

## GENERAL SUMPARY

DRPARTMENT OR BUDGET AND MANAGTIIRNT


